Bupa dental insurance.

**Employee journey.**

- **Employer communicates to employees that Bupa dental insurance is available to them**
- **Employee chooses the level of cover**
- **Employee receives membership guide and membership certificate showing who is covered on the policy and the level of cover**
- **Choice of any dentist NHS or private**

**Three flexible ways to claim**

1. **No forms, no fuss claiming** available when using Bupa Dental Insurance Network
2. **Bupa Touch**
3. **Claims form sent via post**

**Make an appointment with any dentist**

- Online appointment booking available when using Bupa Dental Care

**Claims payment**

- If attending a non-Bupa dental centre, claims are paid by BACS
- Employees have access to wider benefits such as health information, tools and calculators via their member portal

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**If an employee has a query, they can call our member helpline on 0800 237 777† or email us on DentalMemberServices@bupa.com**

**Employees can locate a dentist in the Bupa Dental Insurance Network by searching finder.bupa.co.uk** (using this network, employees could receive a 10% or 20% discount* on general dental treatment costs)

**Claims payment**

- If attending a non-Bupa dental centre, claims are paid by BACS

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†Lines are open Monday to Friday 8am to 8pm and Saturday 8am to 1pm. We may record or monitor our calls.

*The employee must inform the dentist that they have Bupa dental insurance and provide their membership number prior to their appointment to benefit from this offer. 10% or 20% discounts are available depending on the practice and the dentist they are seeing. To find the selected Bupa-owned and approved centres where this offer is available see finder.bupa.co.uk and search the Bupa Dental Insurance Network. Discount excludes lab fees and specialist treatment and cannot be used against NHS and Bupa Dental Essentials services. Discount cannot be used in conjunction with any other discount.

^No forms, no fuss claiming is not available in all Bupa-owned dental centres. To find out which centres offer these services, please visit finder.bupa.co.uk. Claims are forwarded by selected practices in the Bupa Dental Insurance Network as agents of Bupa Insurance Limited. Orthodontic, emergency, injury and oral cancer treatment cannot be claimed for in this way in the UK. Does not apply to NHS treatment in Northern Ireland and Scotland.

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